



SRB Job Description

The SRB (Student Representative to the Board) is responsible for representing all student chapters and independent student members within the chapter and

- serves as a communication link between the SAC (Student Advisory Council) and student membership at large
- Focuses on implementing the programs of SAC when necessary to facilitate participation in career and professional development opportunities for student members
- Ensures that all student chapter communications are conducted in accordance with the ASID brand identity and standards
- Attends all professional chapter board meetings and chapter leadership training
- Visit all schools in your chapter at least once during the school year
- Write a report after each professional board meeting on information that would be of interest to the student chapters and send it promptly to each student chapter president
- Report at each professional chapter board meeting on the student members' concerns and activities
- Work with the professional chapter to coordinate career day events for the students
- Maintain communication with all the links: professional chapter president, student affairs chair, student chapter presidents, faculty advisors, education chair, and professional liaisons

- Receive quarterly reports from student chapter presidents and convey information to your SAC advisor
- Act professionally and responsibly as an active board member. Being selected as the SRB is an honor. Your work affects the future of design students and the chapter makes decisions based on your input.
- Write for the professional newsletter and for the student newsletters
- Update student chapter officer names, addresses and phone numbers. Any changes you receive must be passed along to ASID Headquarters
- Maintains open line of communication with professional liaisons for each school

ELIGIBILITY: The SRB must be a current member of a Nebraska/Iowa Student Chapter (University of Nebraska – Lincoln, University of Nebraska – Omaha, University of Nebraska – Kearney, Wayne State Collge, Metro Community College, Kirkwood Community College, Scott Community College and Iowa State University) and in his or her next to last year of study at the time of nomination.

The SRB shall be selected by the seated board no later than **March 30** of each year to begin serving on the board **October 1** of that year.

The SRB must attend all chapter board meetings, held in the Lincoln and/or Omaha area.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ONE OF THE FOLLOWING:

NE/IA Chapter Nominating Committee Chair

Kim Ferguson, ASID
(402) 391-8111 or kpferguson@leoadaly.com

NE/IA Chapter ASID Professional Development Director

Kay Maxwell, ASID
(402) 475-3613 or kmaxwell@pauldanielsinteriors.com

NE/IA Student Representative to the Board, 2009-2010

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